

**VAAGDEVI COLLEGE OF ENGINEERING**

Bollikunta, Warangal.

Email: [vaagdevi1@gmail.com](mailto:vaagdevi1@gmail.com), Phone: 0870 2865182

**Department of Mechanical Engineering**

**Minutes of the Meeting  
Students' Grievances Redressal Committee  
Academic Year 2014-2015**

Date:- 22-08-2014

The meeting of the Students' Grievances Redressal Committee started at 12.00 p.m. under the Chairmanship

P.SRINIVASULU - Professor & HOD

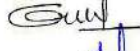


The following members were present:

1. Dr.CH.SATHAIAH
2. Dr.I.RAJASRI

**Leave of Absence:**

All are present

**Faculty Invitees:**

1. N.GOPAL – Assistant Professor 
2. MD.SHANAWAZ - Assistant Professor 
3. U.KRISHNAMURTHY - Assistant Professor 

**Student Invitees:**

G.Angel---IV Year I sem  
Srinivas--II Year I sem

**Agenda:**

1. To look into the issue of Switch Boards in labs.
2. To look into the issue of benches provided in the classrooms with broken desks etc

Initially the Member Secretary welcomed all the members. Afterwards the meeting started by taking the agenda for consideration item by item.

**Discussion on Agenda:**

The students of MECH department was requested to state their grievances and from the discussions it appears that their grievance mainly include about the request of replacements of desks and switch boards in the class rooms and labs

It was informed to the concerned maintenance department and particularly ordered to have a check of the issues raised by the students and immediately rectify the problem by taking necessary measures and take care of not repeating such problems in future.

**VAAGDEVI COLLEGE OF ENGINEERING**

Bollikunta, Warangal.

Email: [vaagdeviugl@gmail.com](mailto:vaagdeviugl@gmail.com), Phone: 0870 2865182

**Department of Mechanical Engineering**

**Minutes of the Meeting  
Students' Grievances Redressal Committee  
Academic Year 2014-2015**

Date :- 18-02-2015

The meeting of the Students' Grievances Redressal Committee started at 12.00 p.m. under the Chairmanship

P.SRINIVASULU -Professor -HOD


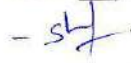

The following members were present:

1. Dr.CH.SATHAIAH
2. Dr.I.RAJASRI

**Leave of Absence:**

All are present

**Faculty Invitees:**

1. N.GOPAL - Assistant Professor - 
2. MD.SHANAWAZ - Assistant Professor - 
3. U.KRISHNAMURTHY - Assistant Professor - 

**Student Invitees:**

T.Chandrakanth ---I Year II sem

**Agenda:**

1. To look into the issue of classroom cleaning periodically.

Initially the Member Secretary welcomed all the members. Afterwards the meeting started by taking the agenda for consideration item by item.

**Discussion on Agenda:**

The students of MECH department were requested to state their grievances and from the discussions it appears that their grievance mainly include about the request of cleaning of classrooms periodically.

It was informed to the concerned maintenance department and particularly ordered to clean the classroom and laboratories regularly to maintain hygienic environment in the campus and immediately rectify the problem by taking necessary measures and take care of not repeating such problems in future.



Viswambhara Educational Society  
**VAAGDEVI COLLEGE OF ENGINEERING**  
**AUTONOMOUS**

Approved by AICTE & Permanent Affiliation to JNTUH  
P.O. Bollikunta, Warangal – 506 005 (Telangana State)

**Department of Electronics and Communication Engineering**

**CIRCULAR**

Date: 27/07/2014

It is here by informed that the **GRIEVANCES CELL** of Electronics and Communication Engineering department has been constituted with the following members for the academic year 2014-2015.

Any issues related to Classrooms, Laboratories, Sexual Harassment or any others issues, the students & faculty are advised to contact the following phone numbers as indicated below:

**GRIEVANCES CELL**

S.no	Name of the member	Designation	Phone Number	Sign
1.	Mr.M.Shashidhar	Chairman	9010639656	
2.	Ms.B.Sreedevi	Member	7995924027	
3.	Ms.S.Vaishali	Member	9949061133	
4.	Mr.B.Sudhakar	Member	9393255761	
5.	Mr.B.Rajanna	Member	9866576013	

HOD-ECE

Copy to

1. Concerned Members
2. All Notice Boards



Viswambhara Educational Society  
**VAAGDEVI COLLEGE OF ENGINEERING**  
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**Department of Electronics and Communication Engineering**

**NOTICE**





Date: 19/08/2014

All the GRIEVANCES Cell members and Class representatives are instructed attend a meeting on 21/08/2014 at 03.00pm in HODs cabin.

  
HOD-ICE

**Circulate:**

1. Among GRIEVANCES Cell Members

- Mr.M.Shashidhar
- Ms.B.Sreedevi 
- Ms.S.Vaishali 
- Mr.B.Sudhakar 
- Mr.B.Rajanna 

2. All Class Rooms.



Viswambhara Educational Society  
**VAAGDEVI COLLEGE OF ENGINEERING**  
**AUTONOMOUS**

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P.O. Bollikunta, Warangal – 506 005 (Telangana State)

**Department of Electronics and Communication Engineering**

**MINUTES OF MEETING**

Date: 21/08/2014

Event: GRIEVANCES Cell meeting.

Time: 03.00pm

Venue: HODs Cabin

**Agenda:**

1. To review the GRIEVANCES Cell meeting.
2. Review on complaints given by students and staff.
3. Any other issues.

**Members:**

1. Mr.M.Shashidhar, I/C HOD, Chairman. *af*
2. Ms.B.Sreedevi, Assoc Prof, Member. *Sreedevi*
3. Ms.S.Vaishali, Asst Prof, Member. *Vaishali*
4. Mr.B.Rajanna, Asst Prof, Member. *Rajanna*
5. Mr.B.Sudhakar, Technician, Member - *B Sudhakar*
6. Class Representatives.



Viswambhara Educational Society  
**VAAGDEVI COLLEGE OF ENGINEERING**  
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P.O. Bollikunta, Warangal - 506 005 (Telangana State)

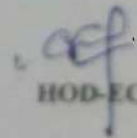
**Department of Electronics and Communication Engineering**

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**DISCUSSIONS AND RESOLUTIONS**

1. **Agenda 1:** Review of previous meeting minutes.
  - Previous meeting minutes were discussed and hence ratified.
2. **Agenda 2:**
  - Some of the students are requested to provide additional bus facility from Hanamkonda chowrasta.
  - III Yr B, IV Yr A section students are requested to repair fans in their class rom.
  - Some of the faculty members are requested to provide water facility in wash rooms.

The committee members are ensured that the GRIEVANCES will be sorted out within one week.

  
HOD-ECE.



**VAAGDEVI COLLEGE OF ENGINEERING**  
**(UGC-Autonomous)**  
**DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**

Date 30<sup>th</sup> June, 2014

CIRCULAR

All students Welfare and Grievance Redressal cell committee and Women Protection Committee has constituted and the list of the members for the members for the A.Y.2014-15 is as follows:

Members:

1. Mr.P. Sadanandam, HOD-Convenor
2. Mr. P. Purna Chander Rao-Member
3. Prof.K.Prakash-Member
4. Mrs.Ch. Ushasri-Member
5. Mrs.Ch.Niharika-Member
6. Mr.B.Nagaraju-Member

Head of the Department  
*Head of the Department*  
**ELECTRICAL & ELECTRONICS ENGINEERING**  
Vaagdevi College of Engineering,  
Polilakunta, Warangal (U) T.S. 506005

S.No	Meeting held on	Issue(s) discussed related to student grievance	Letter forwarded to (CMO/CA/Dept./Functional Unit) etc.	Remark and signature of the cell incharge about action taken. (This column can be filled up in next meeting)
01	8-9-2014	i) Separate Sick room for girl students ii) Separate transport facility from Gholekha to college to return appropriate fee iii) Injurer get 54 Sten	CMC CMC CMC	✓ Exclusive health tent is available. Separate room for girls - not possible now. ✓ Separate Approved/Inspection work given to T. transfer section to decide on fee & timings. Not accepted by CMC.
02	12-8-2014	i) Provision of A/C in SAC rooms ii) Pharmacy room attached to health centre iii) Extended library hours for analysts etc. iv) Fan/tables to be installed in E block	CMC CMC Library JIC A.O	✓ Already available / has to be fixed up by the department. insufficient space in the building. ✓ Not required. As some medicines are available in H.C. ✓ displayed the timings & extended working hours facility. ✓ details on library N.C installed.
03	29-09-14	i) To increase the no. of buses ii) Scrolling board in the library iii) Stationary cone to remain open during lunch hrs	CMC Library Incharge Principal / A.O	✓ A proposal for increasing the number of buses is submitted to the Director, Gholekha & Electronics Dept. Vardol College of Ind. & Tech. Studies, Vardol. ✓ Not feasible at present. ✓ instructed. started functioning.
04	30-10-14	i) C.I.T's cone to be installed in library ii) Additional dustbin near Duror block iii) Kitchen demonstration to be arranged	Library Incharge A.O Director B&E	✓ From the staff of the Department of Electrical & Electronics, Vardol College of Ind. & Tech. Studies, Vardol. placed As & when it is required such demo can be organised by Research Scholars.



S.No	Meeting held on	Issue(s) discussed related to students grievance	Letter forwarded to (CMO/CIA/Dept./Functional unit etc)	Remarks and signature of the cell incharge about action taken. (This column can be filled up in subsequent)
		ii) Bell is not ringing in 3rd year Block	HOD,	functioning
05	24-11-14	i) concern to be remain open on holidays	A.O	open Head of the Department Electrical & Electronics Engineering Vaagdevi College of Engineering Warananasi, Warangal (T.S. 506004)
		ii) TO repair A.C in digital library	Library Stc	Repaired
		iii) Water cooler to be repaired on 1st floor	A.O	Repaired
		iv) Customs for seminar hall in civil block	A.O	Placed
06	20-12-14	i) To make A.C's functioning in Sadhana & Samadhi halls	A.O	Repaired Head of the Department Electrical & Electronics Engineering Vaagdevi College of Engineering Warananasi, Warangal (T.S. 506004)
		ii) To allow students to play ground at least 6:30 pm	P.D.S Principal	facility provided Additional safety also arranged
		iii) few students want to check CCTV camera footage to find out the lost things	A.O Principal	(viewer shown & Placed on NB) Access granted (L1st must be prepared access can be given after permission by security)
		iv) Behaviour of driver of no 10	A.O	police is advised to correct his behaviour

Head of the Department  
Electrical & Electronics Engineering  
Vaagdevi College of Engineering  
Warananasi, Warangal (T.S. 506004)



**VAAGDEVI COLLEGE OF ENGINEERING**  
(UGC-Autonomous)  
DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Minutes of the Meeting of the Complaints Committee on Student Grievance Redressal cell, Sexual Harassment, An anti-ragging committee held on June 9<sup>th</sup>, 2014 at 3.00 PM in Room No. 108,B-Block,EEE Department.

The following committee members:

1. Mr.P.Sadanandam,Assoc.Prof.,HOD
2. Mr.P.Purnachander Rao,Assoc.Prof
3. Mrs.Ch.Ushasri,Assoc.Prof

**Student Grievance Redressal cell:**

The College has a Grievances Redressal Cell to attend the problems if any faced by staff and students. The cell is formed with the Secretary, A.O., Principal, and all Department HODs as members. So far no serious incidents have occurred. Matters have been redressed at the Department level or by the Principal.

It functions in the following manner:-

5. Students, Teachers, Employees and others are encouraged to drop their grievances/complaints/suggestions in the Suggestion-Box in the department.
6. The written complaints are read and attempts to resolve them are undertaken.
7. Firstly, the matter is referred to the Department/ Section where from it arises.
8. If the nature of the problem is of a serious one, the case is taken over to the Principal.

**Grievances addressed:**

1. Specific bus routes are introduced based on grievances received from stake holders.
2. The last hour in the Timetable has been converted as SFIP (Student Faculty Interaction Period) based on the request made by the students for doubts clarification and others.

3. Every second Saturday is declared as a Holiday for the students for their preparation for various competitive exams and placements.

The functions of the Cell include securing respect for Human Rights; making stakeholders aware of their powers, duties and responsibilities; promoting transparency and accountability; focusing on social justice and eliminating all sorts of discrimination against women. Till now no such untoward incidence has happened in the College.

**Institutional provisions for resolving issues pertaining to sexual harassment:**

The Institute's Women's Grievance cell, a separate department in the Grievance Redressal Cell, enquires into the problems faced by female staff and students. Gender discrimination is absent in the college. Sexual abuse and harassment has not been encountered so far. However, the college has constituted a women empowerment committee headed by a senior female faculty which does certain activities to keep the moral of girls/women.

**An anti-ragging committee:**

College has an anti-ragging committee. The members of anti-ragging committee move around the college campus and make sure that the students are disciplined on the campus. The college administration makes a conscious effort to develop and maintain cordial relationship between junior (fresh admitted) students and senior students by way of organizing fresher's party as a custom. Till date no incidents of ragging of any kind have been registered.

  
Head of the Department  
Head of the Department  
ELECTRICAL & ELECTRONICS ENGINEERING  
JSS College of Engineering  
JSS Academy  
JSS Academy

VAAGDEVI COLLEGE OF ENGINEERING  
WADGAON, PUNE  
Department of Computer Science & Engineering

Minutes of the Meeting  
Students' Grievance Redressal Committee  
Academic Year 2014-2015

Date:- 22-08-2014

The meeting of the Students' Grievance Redressal Committee started at 12.00 p.m. under the Chairmanship

Dr. C. Lokanatha Reddy -HOD

Dr. V. Anshi -Professor

The following members were present:

1. K. Pavani- Associate Professor
2. Md. Thanveer Jahar- Associate Professor
1. P. Raj Kumar -Associate Professor

**Leave of Absence:**

All are present

**Faculty Invited:**

Sahim Jiwani-Associate Professor

N. Prasad-Associate Professor

M. Suresh-Assistant Professor

Mahipal Reddy--Assistant Professor

**Student Invited:**

J. Anil---IV Year Esem

Akula Shanthi--II Year Esem

**Agenda:**

1. To look into the issue of Switch Boards in labs.
2. To look into the issue of benches provided in the classrooms with broken desks etc.

Initially the Member Secretary welcomed all the members. Afterwards the meeting started by taking the agenda for consideration item by item.

**Discussion on Agenda:**

The students of CSE department was requested to state their grievances and from the discussions it appears that their grievances mainly include about the request of replacements of desks and switch boards in the class rooms and labs.

It was informed to the concerned maintenance department and particularly ordered to have a check of the issues raised by the students and immediately rectify the problem by taking necessary measures and take care of not repeating such problems in future.

VAAGDEVI COLLEGE OF ENGINEERING  
Dhule, W. M. Dist.  
Vadgaon (W.) Taluka, Dist. Dhule-431 260 (MS)  
Department of Computer Science & Engineering

Minutes of the Meeting  
Students' Grievances Redressal Committee  
Academic Year 2014-2015

Date :- 18-02-2015

The meeting of the Students' Grievances Redressal Committee started at 12.00 p.m. under the Chairmanship

Dr. C.Lokanatha Reddy -HOD

Dr. V.Jataki -Professor

The following members were present:

1. K.Pavani - Associate Professor
2. Md.Tharveer Jahan - Associate Professor
3. P.Raj Kumar - Associate Professor

Leave of Absence:

All are present

Faculty Invitees:

Salim Jiwani - Associate Professor

N.Prasad - Associate Professor

M.Suresh - Assistant Professor

Mahipal Reddy - Assistant Professor

Student Invitees:

T.Chandrakanth - I Year II sem

Agenda:

1. To look into the issue of classroom cleaning periodically.

Initially the Member Secretary welcomed all the members. Afterwards the meeting started by taking the agenda for consideration item by item.

Discussion on Agenda:

The students of CSE department was requested to state their grievances and from the discussions it appears that their grievance mainly include about the request of cleaning of classrooms periodically.

It was informed to the concerned maintenance department and particularly ordered to clean the classroom and laboratories regularly to maintain hygienic environment in the campus and immediately rectify the problem by taking necessary measures and take care of not repeating such problems in future.