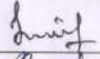
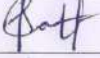



VAAGDEVI COLLEGE OF ENGINEERING
BOLLIKUNTA, WARANGAL
DEPARTMENT OF CIVIL ENGINEERING

MINUTES OF MEETING

**Minutes of Meetings on Grievances in Civil Engineering was held on
10-02-2015 at 10 a.m.**

Members present

Sl.no	Members	signature
1	Dr.S.Sunil Pratap Reddy Head, department of Civil Engineering	
2	A.Sandeep Assistant Professor, Member	
3	V.Rajeshwar Assistant Professor, Member	

The Following Decision was taken.

It is resolved the issue of student Mr.G.Rahul bearing roll no. 14641A0124 that there was an argument between him and the invigilator for giving Calculator to his friend in the examination hall while the exam is going on.

The chairman thanked the member for the advice and cooperation.


HOD CIVIL

VAAGDEVI COLLEGE OF ENGINEERING

Bolikunta, Warangal.

Email: vaagdevi1@gmail.com, Phone: 0870 2865182

Department of Mechanical Engineering

Academic Year 2015-2016

Date: 11-02-2016

NOTICE

The staff members of the Grievances and Redressal committee are requested to attend the meeting on 22-02-2016 to address the grievances reported in the department

Agenda:

1. To look into the issue of Toilets which are not regularly cleaned


HOD

VAAGDEVI COLLEGE OF ENGINEERING

Bollikunta, Warangal.

Email: vaagdeviugl@gmail.com, Phone: 0870 2865182

Department of Mechanical Engineering

**Minutes of the Meeting
Students' Grievances Redressal Committee
Academic Year 2015-2016**

Date :- 21-03-2016

The meeting of the Students' Grievances Redressal Committee started at 12.00 p.m. under the Chairmanship

Dr. P.SRINIVASULU -HOD.




The following members were present:

1. Dr.CH.SATHAIAH
2. Dr.I.RAJASRI

Leave of Absence:

All are present

Faculty Invitees:

1. N.GOPAL – Assistant Professor 
2. P.RAJU - Assistant Professor 
3. U.KRISHNAMURTHY - Assistant Professor 

Student Invitees:

Md.Fayaz Ahmed –III Year II Sem

Agenda:

1. To look into the issue of providing room for Friday prayers.

Initially the Member Secretary welcomed all the members. Afterwards the meeting started by taking the agenda for consideration item by item.

Discussion on Agenda:

The students of MECH department was requested to state their grievances and from the discussions it appears that their grievance mainly include about the request of place for Friday prayers of muslim students

1. The issue was resolved with the discussions made in the presence of Principal, HOD, Class teacher , Class Representatives, Student College Level Coordinators. Finally certain rooms are allotted as per the scheduled time for prayers on Fridays.



VAAGDEVI COLLEGE OF ENGINEERING
(UGC-Autonomous)
DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING


Date 15-06-2015

CIRCULAR

All students Welfare and Grievance Redressal cell committee and Women Protection Committee has constituted and the list of the members for the members for the A.Y.2015-16 is as follows:

Members:

1. Mr.P. Sadanandam, HOD-Convener
2. Mr. P. Purma Chander Rao-Member
3. Prof.K.Prakash-Member
4. Mrs.Ch. Ushasri-Member
5. Mrs.B.Parvathi-Member
6. Mr.B.Nagaraju-Member


Head of the Department
ELECTRICAL & ELECTRONICS ENGINEERING
Vaagdevi College of Engineering,
Bollikunta, Warangal (U.T.S.)

S.No	Meeting held on	Issue(s) discussed related to students grievance	Letter forwarded to (CMO/CAC/Dept./Functional units etc.)	Remark and signature of the cell in-charge about action taken. (This column can be filled up in next meeting)
8	9/11/15	① Food quality in canteen to improve	Ac	Canteen people are instructed
		② Toilets smelling	Ac	measures taken
		③ Fans not working/ making noise	Ac/CMC	Repair undertaken
		④ Library hours are too crowded -time not sufficient	Librarian/ principal	more windows and staff allotted
		⑤ Basic medicines to be made available	CMC	already available check it
9	8-2-16	① Stationary shop not available in the evening	C.M.C	Head of the Department ELECTRICAL & ELECTRONICS ENGINEERING Housing and College of Engineering, Bhilai, Raipur (Extra half an hour)
		② seniors are behaving rudely in buses.	Ac/Bus in-charge faculty	Senior students are counselled
		③ student desks are damaged	CMC	Repaired / replaced
10	4-4-2016	① sports selections in kabaddi and cricket for 1 yr & tech students	DD/ principal	Selected Head of the Department ELECTRICAL & ELECTRONICS ENGINEERING Vardhaji College of Engineering, Bhilai, Raipur Warangal (U.T.S. 2016)
		② Bus drivers driving rashly, behaving rudely	Transporting Ac	Drivers are counselled
		③ First aid kits in all lab's and rept's	Ac/CMC	already available and medical's purchased



VAAGDEVI COLLEGE OF ENGINEERING
(UGC-Autonomous)
DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Minutes of the Meeting of the Complaints Committee on Student Grievance Redressal cell, Sexual Harassment, An anti-ragging committee held on June 8th, 2015 at 3.00 PM in Room No. 108, B-Block, EEE Department.

The following committee members:

1. Mr.P.Sadanandam, Assoc.Prof., HOD
2. Mr.P.Purnachender Rao, Assoc.Prof
3. Mrs.Ch.Ushasri, Assoc.Prof

Student Grievance Redressal cell:

The College has a Grievances Redressal Cell to attend the problems if any faced by staff and students. The cell is formed with the Secretary, A.O., Principal, and all Department HODs as members. So far no serious incidents have occurred. Matters have been redressed at the Department level or by the Principal.

It functions in the following manner:-

9. Students, Teachers, Employees and others are encouraged to drop their grievances/complaints/suggestions in the Suggestion-Box in the department.
10. The written complaints are read and attempts to resolve them are undertaken.
11. Firstly, the matter is referred to the Department/ Section where from it arises.
12. If the nature of the problem is of a serious one, the case is taken over to the Principal.

Grievances addressed:

1. Specific bus routes are introduced based on grievances received from stake holders.
2. The last hour in the Timetable has been converted as SFIP (Student Faculty interaction Period) based on the request made by the students for doubts clarification and others.

3. Every second Saturday is declared as a Holiday for the students for their preparation for various competitive exams and placements.


The functions of the Cell include securing respect for Human Rights; making stakeholders aware of their powers, duties and responsibilities, promoting transparency and accountability; focusing on social justice and eliminating all sorts of discrimination against women. Till now no such untoward incidence has happened in the College.

Institutional provisions for resolving issues pertaining to sexual harassment:

The Institute's Women's Grievance cell, a separate department in the Grievance Redressal Cell, enquires into the problems faced by female staff and students. Gender discrimination is absent in the college. Sexual abuse and harassment has not been encountered so far. However, the college has constituted a women empowerment committee headed by a senior female faculty which does certain activities to keep the moral of girls/women.

An anti-ragging committee:

College has an anti-ragging committee. The members of anti-ragging committee move around the college campus and make sure that the students are disciplined on the campus. The college administration makes a conscious effort to develop and maintain cordial relationship between junior (fresh admitted) students and senior students by way of organizing fresher's party as a custom. Till date no incidents of ragging of any kind have been registered.


Head of the Department
Head of the Department
ELECTRICAL & ELECTRONICS ENGINEERING



Viswambhara Educational Society
VAAGDEVI COLLEGE OF ENGINEERING
AUTONOMOUS

Approved by AICTE & Permanent Affiliation to JNTUH
P.O. Bollikunta, Warangal – 506 005 (Telangana State)

Department of Electronics and Communication Engineering

NOTICE




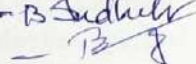
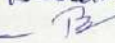
Date: 07/09/2015

All the GRIEVANCES Cell members and Class representatives are instructed attend a meeting on 10/09/2015 at 03.00pm in HODs cabin.


HOD-ECE

Circulate:

1. Among GRIEVANCES Cell Members

- Mr.M.Shashidhar 
- Ms.B.Sreedevi 
- Ms.S.Vaishali 
- Mr.B.Sudhakar 
- Mr.B.Rajanna 

2. All Class Rooms.



Viswambhara Educational Society
VAAGDEVI COLLEGE OF ENGINEERING
AUTONOMOUS

Approved by AICTE & Permanent Affiliation to JNTUH
P.O. Bollikunta, Warangal – 506 005 (Telangana State)

Department of Electronics and Communication Engineering

MINUTES OF MEETING

Date: 10/09/2015

Event: GRIEVANCES Cell meeting.

Time: 03.00pm

Venue: HODs Cabin

Agenda:

1. To review the GRIEVANCES Cell meeting.
2. Review on complaints given by students and staff.
3. Any other issues.

Members:

1. Mr.M.Shashidhar, I/C HOD, Chairman. *af*
2. Ms.B.Sreedevi, Assoc Prof, Member. *Sreedevi*
3. Ms.S.Vaishali, Asst Prof, Member. *Vaishali*
4. Mr.B.Rajanna, Asst Prof, Member. *Rajanna*
5. Mr.B.Sudhakar, Technician, Member - *B.Sudhakar*
6. Class Representatives.



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VAAGDEVI COLLEGE OF ENGINEERING
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P.O. Bollikunta, Warangal – 506 005 (Telangana State)

Department of Electronics and Communication Engineering

DISCUSSIONS AND RESOLUTIONS

1. **Agenda 1:** Review of previous meeting minutes.
 - Previous meeting minutes were discussed and hence ratified.
2. **Agenda 2:**
 - Some of the students are requested to provide additional bus facility from Kazipet.
 - Some of the students are requested to provide additional stools in the laboratories.

The committee members are ensured that the GRIEVANCES will be sorted out within one week.


HOD-ECE

VAAGDEVI COLLEGE OF ENGINEERING

Bidhante, Warananagar
Dist. Vaargdevi, Maharashtra - 422 102

Department of Computer Science & Engineering

**Minutes of the Meeting
Students' Grievances Redressal Committee
Academic Year 2015-2016**

Date :- 21-08-2015

The meeting of the Students' Grievances Redressal Committee started at 12.00 p.m. under the Chairmanship

Dr. V. Jiwani -HOD. *Waved*

The following members were present:

1. Dr. K. Pavani- Associate Professor *Pavani*
2. Md. Thunveer Jahan- Associate Professor
3. P. Raj Kumar -Associate Professor

Leave of Absence:

N. Prasad-Associate Professor

Faculty Invitees:

Sufim Jiwani-Associate Professor *Sufim*

K. Shekhar-Assistant Professor *Shekhar*

K. Srinivas-Assistant Professor *Srinivas*

Student Invitees:

K. Rajesh—IV Year I sem

Agenda:

1. To provide reference books which are not available in library desks.

Initially the Member Secretary welcomed all the members. Afterwards the meeting started by taking the agenda for consideration item by item.

Discussion on Agenda:

The students of CSE department was requested to state their grievances and from the discussions it appears that their grievance mainly include about the hygienic of washrooms and toilets and also the availability of reference books in the library.

1. It was informed to the Central Library and also instructed the department librarian to provide the list of subject reference books which are not available in the library to the central library. It was ordered to have a check of other issues in the department library and immediately rectify the problem by taking necessary measures and take care of not repeating such problems in future.

VAAGDEVI COLLEGE OF ENGINEERING

Warananagar, Warananagar
Dist. Nashik (Maharashtra) Pin-422 007
Department of Computer Science & Engineering

**Minutes of the Meeting
Students' Grievances Redressal Committee
Academic Year 2015-2016**

Date: 21-09-2016

The meeting of the Students' Grievances Redressal Committee started at 12.00 p.m. under the Chairmanship

Dr. V. Jataki

HOD:

V. Jataki

The following members were present:

1. Dr. K. Pavani - Associate Professor *K. Pavani*
2. Md. Thanzvir Jahari - Associate Professor *Md. Thanzvir Jahari*
3. P. Raj Kumar - Associate Professor *P. Raj Kumar*

Leave of Absence:

All are present

Faculty Invites:

Salm Jivani - Associate Professor *Salm Jivani*

N. Prasad - Associate Professor *N. Prasad*

K. Shekhar - Assistant Professor *K. Shekhar*

Mahipal Reddy - Assistant Professor *Mahipal Reddy*

Student Invites:

Md. Shabuya Begum - III Year B.Sc.

Agenda:

1. To look into the issue of providing room for Friday prayers.

Initially the Member Secretary welcomed all the members. Afterwards the meeting started by taking the agenda for consideration item by item.

Discussion on Agenda:

The students of CSE department was requested to state their grievances and from the discussions it appears that their grievance mainly include about the request of place for Friday prayers of muslim students.

1. The issue was resolved with the discussions made in the presence of Principal, HOD, Class teacher, Class Representatives, Student College Level Coordinators. Finally certain rooms are allotted as per the scheduled time for prayers on Fridays.