VAAGDEVI COLLEGE OF ENGINEERING

(UGC Autonomous)

Bollikunta, WARANGAL-506 005 (T.S)

Meeting of the Board of Governors held on 10-10-2014 at 10:30. A.M. at College Campus.

MEMBERS PRESENT:

S.No	Name	Designation	Signature
1	Prof. V.Umapathy Reddy	Chairman	
2	Sri Ch. Devender Reddy	Secretary & Correspondent	
3	Sri C. Janga Reddy	Member	
4	Sri Ch. Narsimha Reddy	Member	
5	Dr. Ch. Ratnaker Reddy	Member	
6	Sri C. Satyapal Reddy	Member	
7	Prof. A. Damodaram University Nominee	Member	
8	UGC Nominee	Member	
9	Sri.P . Yellaiah State Govt. Nominee	Member	10/10/14
10	Sri B. Jaipal Reddy	Member	
11	Prof. N.S.Murthy	Member	
12	Prof. K. Kishan Rao	Member	
13	Prof. P. Venkat Reddy	Member	
14	Prof. K.Prakash, Principal	Member Secretary	

MINUTES

OF

BOARD OF GOVERNORS MEETING

HELD ON

10-10-2014 AT 10.30.A.M.

VAAGDEVI COLLEGE OF ENGINEERING

(UGC Autonomous)

BOLLIKUNTA, warangal- 506 005 (T.S)

MINUTES OF THE MEETING OF 2014 OF BOARD OF GOVERNORS OF VAAGDEVI COLLEGE OF ENGINEERING, HELD ON 10-10-2014 AT 10.30.A.M. AT THE COLLEGE CAMPUS.

Prof.V.Umapathy Reddy
Honourary Professor ,IIT Hyderabad
Chairman

MEMBERS PRESENT:

1. Sri. Ch. Devender Reddy	---	Secretary & Correspond
2. Sri.C. Janga Reddy	---	Member
3. Sri. Ch. Narsimha Reddy	---	Member
4. Dr. Ch. Ratnaker Reddy	---	Member
5. Sri.C. Satyapal Reddy	---	Member
6. Prof.A Damodaran, Director,AAC, JNTU , Hyderabad	---	Member
7. Sri. P. Yellaiah, CTE, Nominee	---	Member
8. Sri.B. Jaipal Reddy Managing Director, Appolo Comp. Labs. Hyderabad	---	Member
9. Prof. N.S.Murthy Department of ECE,NIT,Warangal	---	Member
10. Prof. K. Kishan Rao, Director Faculty Nominee	---	Member
11. Prof. P. Venkat Reddy Faculty Nominee	---	Member
12. Prof. K.Prakash, Principal	---	Member Secretary

Secretary & Correspondent Sri. Ch. Devender Reddy welcome the members of the Board to the meeting. Prof. K. Kishan Rao, Director gave a brief presentation of the activities and progress of the college.

The Following decisions were taken:

Item No. 2014.1: To appraise the Board about the admissions of B.Tech students in CSE, ECE, EEE, Civil & MECH, M.Tech., MBA & MCA. For the academic year 2014-2015

The Board noted the admissions for B.Tech., M.Tech & MBA courses for the academic year 2014-2015. The Board has suggested to give vide publicity about the college to enable the college fill up the sanctioned students strength.

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Item No. 2014.2: To appraise the Board about the academic and other development activities conducted in the college for the academic year 2013-14.

The Board noted about the academic activities and other development activities conducted in the college during the academic year 2013-2014 .

The Board also considered and approved the '**Policy for Promotion of Research**' as at Annexure-I, and '**Consultancy Policy**' as at Annexure-II.

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Item No. 2014.3: To appraise the Board about the NSS & NCC activities conducted in the college for the academic year 2013-14

The Board noted about the NSS & NCC activities conducted in the college during the academic year 2013-2014.

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Item No. 2014.4: To appraise the Board about the Games and Sports activities conducted in the college for the academic year 2013-2014.

The Board noted about the Games and Sports activities conducted in the college during the academic year 2013-2014.

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Item No. 2014.5: To appraise the Board about the Training and placement activities and the placement of students in the college for the academic year 2013-2014.

The Board noted about the Placement of the students in campus and off campus interviews during the academic year 2013-2014 and directed the college to initiate appropriate steps to improve the placement of the students.

The Board also suggested to start a centre for GATE coaching to enable the students to get into premier Institutions for further studies.

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Item No. 2014.6: To appraise the Board about the results of B.Tech., M.Tech., MBA and MCA of 2014graduated students.

The Board noted about the Results of 2014 graduating students of B.Tech., M.Tech, MBA & MCA., and directed to initiate and take corrective measures to improve overall results of all branches.

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Item No. 2014.7: To appraise the Board about the sanction of New M.Tech. Courses and additional intake in B.Tech. and MBA. from the academic year 2014-2015 by AICTE, New Delhi .

AICTE vide letter F.No.South-Central/1-2-13561861/2014/EOA, Dated: 04-06-2014 sanctioned the following New M.Tech courses and additional intake in B.Tech and MBA courses from the academic year 2014-2015.

(a) New Courses:

S.No	Name of the course	Shift	Intake
1	M.Tech.(Structural Engineering)	1st	24
2	M.Tech.(Thermal Engineering)	1st	24
3	M.Tech.(Wireless & Mobile Communications)	2nd	24
4	M.Tech.(Power Systems Control & Automation Engineering)	2nd	24

(b) Additional Intake:

S.No	Name of the course	Shift	Intake
1	B.Tech.(Civil Engineering)	1st	60 to 180
2	Master of Business Administration(MBA)	1st	60 to 180

Board noted the sanction of New M.Tech. courses and additional intake in B.Tech(Civil Engineering) and MBA and directed the college management to strengthen and provide Laboratory facilities and additional Faculty and supporting staff to run the above courses.

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Item No. 2014.8: To appraise the Board about granting of Permanent Affiliation by JNTU,Hyderabad for the period of 5 years w.e.f.2014-15 to 2018-19.

The Board noted the grant of Permanent Affiliation to Vaagdevi College of Engineering for the period of 5 years w.e.f.2014-2015 to 2018-2019 , vide letter no. ProcedsNo.AAC/Permanent Affiliation Vaagdevi CE/2014 ,Dated:24-03-2014.

The Board congratulated the faculty and management for the achievement.

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Item No. 2014.9: To appraise the Board the confirmation of Autonomous status to Vaagdevi College of Engineering for the period of 6 years w.e.f. 2014-15 to 2019-20 by UGC ,New Delhi..

The Board has noted the confirmation of fresh Autonomous Status to Vaagdevi College of Engineering for a period of 6 years w.e.f. the academic year i.e. 2014-2015 to 2019-2020,vide letter No. F.22-1/2014(AC) dated 09-06-2014.

The Board congratulated the faculty and management for the achievement and directed the college management to provide necessary infrastructure for effective implementation of Autonomy.

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Item No. 2014.10: To ratify the action taken by the College Academic Council in approving the following:

i. Formation of Boards of Studies in Civil, EEE, MECH, ECE, CSE, BSH and MBA.
ii. Formation of College Academic Council
iii. Formation of Finance Committee.

The Board has ratified the action taken by the College Academic Council in forming the following committees.

i. Formation of Boards of Studies in Civil, EEE, MECH, ECE, CSE, BSH and MBA.
ii. Formation of College Academic Council
iii. Formation of Finance Committee.

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Item No. 2014.11: To ratify the action taken by the College Academic Council in approving the following:

i. Rules & Regulations for B.Tech., M.Tech., and MBA.
Scheme of instruction and Syllabi for the FirstTwo Years (4 Semesters) of B.Tech. in Civil, EEE, MECH, ECE, and CSE.

ii. Scheme of instruction and Syllabi for all M.Tech. Courses.

iii. Scheme of instruction and Syllabi for MBA Course.

The Board has ratified the action taken by the College Academic Council in approving the following.

1. Rules & Regulations for B.Tech., M.Tech., and MBA.
2. Scheme of instruction and Syllabi for the FirstTwo Years (4 Semesters) of B.Tech. in Civil, EEE, MECH, ECE, and CSE.
3. Scheme of instruction and Syllabi for all M.Tech. Courses.
4. Scheme of instruction and Syllabi for MBA Course.

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Item No. 2014.12: To approve the following proposals for submission to AICTE/UGC, New Delhi to start New courses in B.Tech. & M.Tech.(1st & 2nd shifts) and increase intake in the existing B.Tech. courses for the academic Year 2015-2016.

The following is the proposal for submission to AICTE/UGC to start New M.Tech Courses and increase in the existing B.Tech., courses for the academic year 2015-2016.

(a) New M.Tech.Courses:

S.No.	Name of the Course	Shift	Intake
1	M.Tech.(Embedded Systems)	1st	24
2	M.Tech.(Production Engineering)	1st	24
3	M.Tech.(Digital Communications)	2nd	24
4	M.Tech.(Cyber Security)	2nd	24

(b) Additional Intake in B..Tech.Courses:

S.No.	Name of the Course	Shift	Intake	Preference
1	B.Tech.(Mechanical Engineering)	1st	180 to 240	1
2	B.Tech.(Civil Engineering)	1st	180 to 240	2
3	B.Tech.(Electronics & Communication Engineering)	1st	240 to 300	3
4	B.Tech.(Electrical & Electronics Engineering)	1st	180 to 240	4

As per the AICTE/UGC Processing Hand Book for the academic year 2014-2015, Accredited Institutions is eligible for 2 divisions (one Division = 60 intake) for B.Tech. programmes.

In case of Non-Accredited M.Tech courses, in the Institution two M.Tech. Courses with an intake of 24 in each course in 1st shift and 2nd shift are permitted. The proposals are placed before the Board of Governors for approval.

Board of Governors after deliberations directed the college to apply to AICTE/UGC the following for the academic year 2015-2016 and directed the Secretary& Correspondent to take necessary action.

S.No.	Program	Year of commencing	Intake	Preference
1st Shift. B.Tech. Additional Intake				
1	Mechanical Engineering	2015-2016	180 to 240	1
2	Civil Engineering.	2015-2016	180 to 240	2
1st Shift. M.Tech. New Courses				
1	M.Tech.(Embedded Systems)	2015-2016	24	1
2	M.Tech.(Production Engineering)	2015-2016	24	2
2nd Shift. M.Tech. New Courses				
1	M.Tech.(Digital Communications)	2015-2016	24	1
2	M.Tech.(Cyber Security)	2015-2016	24	2

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Item No. 2014.13: 1: To appraise the committee the audited finance report for the year 2013-2014.

The Board noted the audited finance committee report for the year 2013-2014.

Item No. 2014.13: 2: To approve the payment of Honorarium of Rs. 8,000/- P.M. to the Controller of Examinations as per UGC norms for Autonomous Colleges.

The finance committee recommended payment of Honorarium of Rs. 8,000/- P.M. to the Controller of Examinations as per UGC norms for Autonomous Colleges.

The Board discussed and decided to recommend to the management of the college to take appropriate decision in this matter in the interest of the institution.

Item No. 2014.13.3: To approve the budget proposals for the financial year 2014-2015, and allocation of Recurring and Non-Recurring Budget to departments/ sections, Library. Buildings and Maintenance.

The Board has approved the budget proposals for the year 2014-2015, and allocation of Recurring and Non-Recurring Budget to Departments/Sections, Library, Buildings and Maintenance.

Budget proposals for the financial year 2014-2015:

Expected Income from	
i. Tuition fees	Rs. 2113.50 Lakhs
Total Income	**Rs. 2113.50 Lakhs**
(b) Expected Expenditure	
(i) Non –Recurring:	
1. Buildings	Rs. 250.00 Lakhs
2. Furniture & Fittings	Rs. 25.00 Lakhs
3. Equipment for the Laboratories	Rs 39.00 Lakhs
4. Library	Rs. 25.00 Lakhs
Total Expenditure	**Rs. 339.00 Lakhs**

(ii) Recurring:

1. Salaries	Rs.1305.60 Lakhs
2. Supporting Staff Salaries	Rs. 326.40 Lakhs
3. In-house R&D	Rs. 5.00 Lakhs
4 Continuing Educational Programmes	Rs. 8.00 Lakhs
5. JNTU, Hyderabad Affiliation Fee	Rs 7.83 Lakhs
6. AICTE/UGC Processing Fee	Rs. 5.00 Lakhs
7. Incentives to Poor& Meritorious Students	Rs. 5.00 Lakhs
8. Miscellaneous Expenditure	Rs. 40.00 Lakhs
9. Maintenance & Other Expenses	Rs. 51.67 Lakhs
10. DOC to Departments, Library, Establishment and Sections	Rs. 20.00 Lakhs
	Rs 1774.50 Lakhs

Proposed recurring and non-recurring grants to the academic departments and library for the academic year 2014-15 as detailed below:

(i)Recurring

S. No.	Department	Amount	Department (DOC)	Library (For Books)
1.	CSE	Rs. 3,76,000.00	Rs. 3,00,800.00	Rs. 75,200.00
2.	ECE	Rs. 4,86,000.00	Rs. 3,88,800.00	Rs. 97,200.00
3.	EEE	Rs. 3,06,000.00	Rs. 2,44,800.00	Rs. 61,200.00
4.	MECH	Rs. 2,42,000.00	Rs. 1,93,600.00	Rs. 48,400.00
5.	CIVIL	Rs. 1,00,000.00	Rs. 80,000,00	Rs. 20,000.00
5.	MBA	Rs. 1,00,000.00	Rs. 80,000,00	Rs. 20,000.00
6	BSH (including ELL)	Rs. 1,50,000.00	Rs. 1,20,000.00	Rs. 30,000.00
7.	Establishment	Rs. 40,000.00	Rs. 40,000.00	---
8.	Examination Branch	Rs. 2,00,000.00	Rs. 2,00,000.00	---
	Total:	**Rs. 20,00,000.00**	**Rs. 16,48,000.00**	**Rs. 3,52,000.00**

(ii) Non-recurring:

S.No.	Department	Amount Allotted
1	CSE	Rs. 5,00,000.00
2	ECE	Rs. 5,00,000.00
3	EEE	Rs. 5,00,000.00
5	MECH	Rs. 8,00,000.00
6	CIVIL	Rs. 10,00,000.00
6	BSH	Rs. 4,00,000=00
7	MBA	Rs. 2,00,000=00
8	Library	Rs. 25,00,000=00
	Total:	**Rs. 64,00,000=00**

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Item No. 2014.14: To sanction faculty positions as per the AICTE norms with relevant budgeted provision.

To approve the selection of faculty members ratified by JNTU, Hyderabad.

The Board has approved the list of the following faculty members ratified by JNTU, Hyderabad.

1. Computer Science & Engineering:

1. Mr. S. Tarun Reddy — Asst.Prof.
2. Mr. K.Rajesh Kanna — Asst.Prof.
3. Mr. K.Shekhar — Asst.Prof.

2. Electronics & Communication Engineering:

1. Dr. P. Prasad Rao — Professor
2. Ms. G. Vedavathi — Asst.Prof.
3. Ms. K. Prasanna — Asst.Prof.
4. Mr. Hemaqnth Reddy — Asst.Prof.
5. Ms. T. Shylaja — Asst.Prof.
6. Mr. T. Venu Madhav — Asst.Prof.
7. Mr. T. Sammaiah — Asst.Prof.

3. Electrical & Electronics Engineering:

1. Ms. Ch. Niharika	Asst.Prof.
2. Ms. Sd. Safia Sulthana	Asst.Prof.
3. Mr. B. Balu	Asst.Prof.
4. Ms. K. Sravani	Asst.Prof.
5. Mr. M. Naresh	Asst.Prof.
6. Mr. K. Venkat Reddy	Asst.Prof.

4. Mechanical Engineering:

1. Mr. K. Vijayapal Reddy	Asst.Prof.

5. Mathematics:

1. Mr. G. Santhosh Kumar	Asst.Prof.
2. Mr. T. Santhosh	Asst.Prof.
3. Mr. T. Rajajithender	Asst.Prof.
4. Ms. B. Meena	Asst.Prof.

6. Physics

1. Ms. L. Sandhya	Asst.Prof.
2. Mr. K. Suresh	Asst.Prof.

7.Chemistry

1. Mr. K. Rama Raju	Asst.Prof.
2. Ms. K. Sandhya	Asst.Prof.

8. English:

1. Mr. P. Srinivas	Asst.Prof.
2. Ms. G. Saritha	Asst.Prof.

9. Master of Business Administration (MBA)

1. Ms. G. Saroja	Asst.Prof.
2. Ms. S. Sarika	Asst.Prof.
3. Mr. K. Venu Reddy	Asst.Prof.
4. Ms. S. Yamini Krishna	Asst.Prof.

5. Mr. K. Prasad — Asst.Prof.
6. Mr. P. Subash — Asst.Prof.
7. Ms. P. Deepthi — Asst.Prof.

10. Physical Education

1. Dr. P. Ajay — Asst.Prof.
2. Dr. P. Sampath — Asst.Prof.

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Item No. 2014.15: Any other item with the permission of the Chair.

Item No. 2014.15.1: Number of Faculty members deputed to attend Seminars/Workshops/Conferences/SDP/National and International Technical Paper Presentations during the academic year 2013-2014.

The Board noted about the deputation of the faculty for Seminars/Conferences/Workshops/STTPs. The Board is happy about the encouragement given to the faculty during the academic year 2013-2014.

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The meeting ended with vote of thanks by Sri Ch. Devender Reddy, Secretary & Correspondent. Prof. K.Prakash Principal & Member Secretary thanked the members for sparing their valuable time and providing valuable guidance in the development of the College.

Sri Ch. Devender Reddy
(Secretary & Correspondent)

Secretary & Correspondent
Vaagdevi College of Engineering
Bollikunta, Warangal-506 005

Prof. V. Umapathi Reddy
(Chairman)

Chairman
Board of Governors
VAAGDEVI COLLEGE OF ENG[illegible]
Bollikunta, WARANGAL - 506 005 (T.S)

Annexure-I 3.1.1.

Vaagdevi College of Engineering, Bollikunta, Warangal – 506 005

Research Promotion Policy

Reputation of any educational institution depends on scholarship, research productivity and innovation. The success of any educational institution in attaining its objectives is greatly contingent upon the alignment of the faculty with all the aspects of research initiatives being undertaken. Therefore, the present research policy aims to help Vaagdevi College of Engineering and faculty achieve excellence and contribute to organizations and society.

The Vaagdevi College of Engineering is committed to the pursuit of excellence in research and aiming to lead the national agenda across the spectrum of science and technology, humanities and social responsibilities. Our commitment to the range of our inter-disciplinary work is reflected in the sustenance of both applied research and basic research which may yield a long-term impact. The institution ensures that all the core and inter disciplines flourish in research by adopting the highest norms and standards of a scholarly undertaking. This document provides the information of research policy and promotional activity of Vaagdevi College of Engineering. Therefore a substantial part of the infrastructure is focused on research work. Faculty members and Students are encouraged to focus on high-end research work in various fields of Science, Engineering, Management & Humanities.

Our core strategies are to tackle few of the pressing challenges of the 21st century in areas that are vital to the technological advances, human health, an environment through extensive core and multidisciplinary research. Our institute has been making strenuous efforts to line up its research focus with the national importance of achieving technological self-reliance.

Our specific objectives are

- Provide excellent research culture and infrastructure by sponsoring the faculty to workshops, conferences with on duty facility;
- Create the culture for inter disciplinary/multidisciplinary collaborations and a platform for knowledge sharing.
- To promote research, innovation and intellectual capital
- To integrate teaching and research through technologicall and instructional research,
- Publish papers in high quality journals of international repute, file patents and transfer technologies to relevant industries
- Create quality human resources for scientific research
- Motivating the faculty towards research and encouraging them with optimal teaching load

The institute shall create conducive environment for research.

The College support fully all research activities likely to be undertaken and it shall allocate the space, facilities, partial funding, and other resources for research programmes based on the scholarly and educational merits of the proposed research.

VAAGDEVI COLLEGE OF ENGINEERING
Bollikunta,Warangal - 506005

Consultancy Policy

1. INTRODUCTION

Consultancy is a way to disseminate knowledge and make an early and direct impact on society. The balance between consultancy and the traditional duties of the faculty members need to be managed and the interests of the Institution must be protected. This Policy provides provisions for conducting consultancy to ensure that consultancies undertaken by staff are consistent with the strategic and operational objectives of the organization and the costs are sustainable.

The Vaagdevi College of Engineering is committed to make its expertise available through service to industry, government, professions, arts and other educational and private entities.

2. THE POLICY

The Consultancy Policy is governed by the following guiding principles:

(a) There should be demonstrable benefit to the College from the consultancy through income, enhanced reputation, and/or expanding the expertise of the staff member.

(b) The Consultancy must not be in conflict with College policies including those governing employment such as the Code of Conduct Policy.

(c) The Consultancy must not be in conflict with the functions, objectives or interests of the College or damage its reputation.

(d) At a minimum, the salary and on-cost charges set by the College must be applied to all projects. All Consultancies are required to include overhead expenditure in the budget.

(e) Staff members shall not undertake external research activities where no formal agreement has been authorised by the College administration unless they are on leave without pay, approved by the Dean concerned. Such faculty may not use their affiliation or academic title of the College, when providing research services that are not approved by the College.

2.1. Research Consultancy

A Research Consultancy means that an academic staff member provides research skills or expertise in return for remuneration from an external funding agency. A Research Consultancy may be the outcome of a tender or an individual faculty initiation.

2.2. Non-research Consultancy

Non-research Consultancies include non-research activities performed under contract for a third party. Non-research Consultancy would include the provision of professional services to external agencies for a fee. This would include, but not be limited to, routine laboratory and other testing of materials, devices or products, analysis of data such as market surveys, opinion surveys etc.

3. STAFF ENTITLEMENTS

The College allows staff to engage in Research, Non-research Consultancies provided they do not interfere with the discharge of their duties. Consultancies shall be undertaken only with the approval of the Research Committee/ designated Dean R&D. No limit is placed on earnings.

3.1. DEANS also must obtain written permission from College administration to undertake any consultancy.

3.2. Benefits of College Consultancy

The College provides the following benefits to staff undertaking Research or Non-research Consultancies:

(a) Protection under the College professional indemnity and public liability insurances, subject to the terms, conditions and exclusions within those policies.

(b) Access to the College/Society financial management processes to support and enable invoices to external organisations for funding and expenditure of project costs.

(c) Access to the resources such as technical and administration staff equipment and telecommunications, subject to approval by the Faculty or Office.

(e) Entitlements to use the name of the College and its reputation provided it is not brought into disrepute.

(f) Ability to make reference to their position and title in connection with the work.

3.3 All Consultancies are required to include overhead expenditure in the budget.

3.4 As an incentive, agencies who come for any consultancy are offered free of service i.e. without charging anything.

3.5 The margin generated from the consultancy project is shared by the member and the College in a 70:30 ratio after deducting the overheads and all other expenses met by the College.

3.6 If more than one member take up the consultancy project the 70% amount shall be shared equally.

4. APPROVAL

All College approved Consultancies are required to be approved and managed in accordance with this Policy, associated documents, and other policies of the College. Applications to conduct Consultancy are required to be approved through.

4.1. Exemptions and Variations

Exemptions to the above and variations to the standard overhead charge must be determined at the time of application, explicitly noted on the Research Funding/Consultancy Application coversheet, and approved by the College Administration.

4.2. Transfers in from Other Institutions

In cases where a Research or Non-research Consultancy or grant is transferred to the College from another research organisation, the overhead will not be taken from the funds where the awarded budget did not include an overhead component.

In cases where a grant is being transferred to the College from another research organisation and overheads are permissible in accordance with the funding schedule, the agreed overheads awarded will be withheld by the VCE.

5.0 CONFLICT OF INTEREST

Engagement in consultancies must not create a conflict of interest, perceived or actual. Any conflict of interest, actual or perceived must be reported to the College Administration for resolution. A conflict of interest may arise where an employee engages in consultancies at the expense of the VCE's interests or the interests of other employees or students.

An example of a potential conflict of interest includes, but is not limited to:

- financial or non-financial interests;
- teaching or course work for another institution;
- work performed for a supplier of goods or services to the institute; or
- work undertaken with an organisation to which the institution supplies goods or services.

5.1. Consultancies with Other Tertiary Institutions

Full-time members should not accept regular Consultancies with other institutions without first obtaining the permission of the College Administration.

6.0 INTELLECTUAL PROPERTY

Any intellectual property arising from any Research and Non-research Consultancies will be governed by the Intellectual Property Policy of the institution.

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